

RULES/AGENCY RULES COMMITTEE

Meeting Report
February 18, 2004

PRESENT: Chair Dando; Members Chavez, Williams and Yeager
Member Cortese entered the meeting at 2:04 p.m.

ABSENT: None

STAFF: City Attorney Rick Doyle, Assistant City Manager Mark Linder, Council Agenda Manager for the Mayor's Office Jennifer Carlino, Assistant to the City Manager/Acting City Clerk Deanna Santana, Senior Executive Analyst Nadine Nader, and Redevelopment Agency Liaison Gary Miskimon

Chair Dando called the meeting to order at 2:00 p.m.

A. Redevelopment Agency

1. Review March 2, 2004 Draft Agenda

There is no Redevelopment Agency meeting scheduled for March 2, 2004.

2. Add New Items to February 24, 2004 Agenda

There were no changes made to the February 24, 2004 Redevelopment Agency agenda.

- **Redevelopment Board Requests**
- **Executive Director Requests**
- **RDA Counsel Requests**

3. Staff Reports Outstanding

Documents Filed: Report from Redevelopment Agency Liaison Gary Miskimon, dated February 17, 2004, stating there is one staff report outstanding for the February 24, 2004 Redevelopment Agency meeting.

Discussion/Action: The Committee noted and filed the Redevelopment Agency Liaison's report.

B. City Council

1. Review March 2, 2004 Draft Agenda

The Committee recommended approval of the March 2, 2004 City Council agenda.

- a. Additions/Changes**
There were none.

2. Add New Items to February 24, 2004 Agenda

There were no changes made to the February 24, 2004 City Council agenda.

- **Mayor and Councilmember Requests**
- **City Manager Requests**
- **City Attorney Requests**
- **City Clerk Requests**

3. Staff Reports Outstanding

Documents Filed: Report from the City Manager's Office dated February 17, 2004 listing two staff reports outstanding for the February 24, 2004 Council agenda.

Discussion/Action: The Committee noted and filed the City Manager's report.

C. Legislative Update

1. State

- a. Approve City positions on March 2004 State Ballot Propositions**
This item was reported at the February 24, 2004 Council meeting.

2. Federal

There was no report.

D. Meeting Schedules

There were none.

E. The Public Record

Documents Filed: Memorandum from Acting City Clerk Deanna J. Santana dated February 12, 2004 transmitting items filed for the Public Record for the period February 4-10, 2004.

Discussion/Action: The Committee noted and filed the Public Record.

F. Appointments to Boards, Commissions and Committees

There were none.

G. Rules Committee Reviews, Recommendations and Approvals

- 1. City Attorney's response to Council Member Cortese's request to expand the role of Project Diversity Screening Committee and request for Proposition 209 history**

Documents Filed: Memorandum from City Attorney Richard Doyle dated February 13, 2004 regarding Proposition 209 – City Charter – Project Diversity Screening Committee.

Discussion/Action: City Attorney Richard Doyle reviewed his memorandum that discussed a history of the effect of Proposition 209 on City programs; and provided an analysis of the legal issues, related to the City Charter, of having the Project Diversity Screening Committee review actions and appointments already made by either the Council or the City Manager. Member Cortese, who originally brought this issue to the Committee, requested a one-week deferral. Members posed questions, such as: Can the post-hiring evaluation process be folded into the evaluation of the City Manager? Are people trained to transition from technical expertise to management expertise? What is the internal/external process for recruiting? Ask recruitment firms what outreach steps they used? Ask citizens, who participated on the interview committees, their opinions of the process? City Attorney Doyle suggested the Committee consider who should perform the audit/post-hire review – the Project Diversity Screening Committee, the City Auditor, a Council Committee, or designate the process as part of the City Manager's performance evaluation. The Committee continued this item to next week's Rules Committee meeting.

- 2. Request for recommendations to donate or sell surplus 1994 Chevrolet Suburban utility vehicle**

Documents Filed: Memorandum from Director of General Services Jose Obregon dated February 9, 2004 declaring a vehicle as surplus property.

Discussion/Action: The Committee approved General Services' designation of a 1994 Chevrolet Suburban utility vehicle as surplus property eligible for donation or sale.

H. Oral Communications

None were presented.

I. Adjournment

The meeting adjourned at 2:35 P.M.